



NET PAISA

FUTURE OF PAISA

TRAINING MODULE FOR RETAILERS

PREFACE

- THIS DOCUMENT WILL PROVIDE SUPPORT TO THE RETAILERS IN SOLVING WITH THEIR DAY TO DAY QUERIES.
- THIS DOCUMENT PROVIDES AN EASY APPROACH IN GUIDING OUR RETAILER IN HANDLING THEIR PANEL WITH ITS ACTIVITY.
- STEP WISE DETAILED PROCEDURES FOR BUTTERFLOW USE OF INTERFACE

Fund Receive Statement

Go to Reports Tab



In the drop down select Fund receive statement



Search and get the desired fund receive statement

How to check Transaction report

1

- Click on report tab

2

- In the drop down select transaction report

3

- Search and get the desired transaction report

Transaction Report Interface

The screenshot displays a web application interface for generating transaction reports. At the top, a navigation bar includes links for Dashboard, Reports, Recharge, Money, AEPS, Accounts, Payments, and Support. The 'Reports' menu is expanded, showing options for Ledger, Fund Receive Statement, Transaction Report, and Recharge Refund. Below the navigation, there is a search bar and filter controls. The 'From' date is set to 01/15/2019 and the 'To' date is 01/22/2019. The 'Type' dropdown is set to 'Recharge'. A blue 'Filter' button is present. Below the filters, an orange header reads 'of Report'. At the bottom, there is a search input field, an 'Entries per Page' dropdown set to 10, and a table header with the following columns: S.No, Transaction Id, Mobile No., Type, Opening Bal, Amount, Closing Bal, DateTime, and Status.

Dashboard Reports Recharge Money AEPS Accounts Payments Support

Home » Transaction Ledger
Fund Receive Statement
Transaction Report
Recharge Refund

SEARCH FILTER

From 01/15/2019 To 01/22/2019 Type Recharge Filter

of Report

Search Entries per Page: 10

S.No	Transaction Id	Mobile No.	Type	Opening Bal	Amount	Closing Bal	DateTime	Status
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Mobile Recharge

1

- Click on recharge
- Go to Mobile

2

- Choose prepaid or postpaid
- Enter Mobile Number

3

- Choose Operator
- Enter Amount as you want recharge
- Click on Recharge now button

The screenshot shows a web application interface for mobile recharge. At the top, there is a navigation bar with links for Dashboard, Reports, Recharge (highlighted), Money, AEPS, Accounts, Payments, and Support. Below the navigation bar, there is a breadcrumb trail: Home > Mobile Recharge. A dropdown menu is open under the Recharge link, showing options for Recharge and Recharge History. A button labeled 'Recharge & PayBills' is visible. Below this, there are icons for Mobile, DTH, and Insurance. The 'Prepaid' radio button is selected. There are three input fields: one for the mobile number (with a '91+' prefix), one for the amount (with a 'Rs.' prefix), and a dropdown menu for the operator (currently showing 'Aircel'). A blue 'Recharge Now' button is at the bottom.

DTH Recharge

1

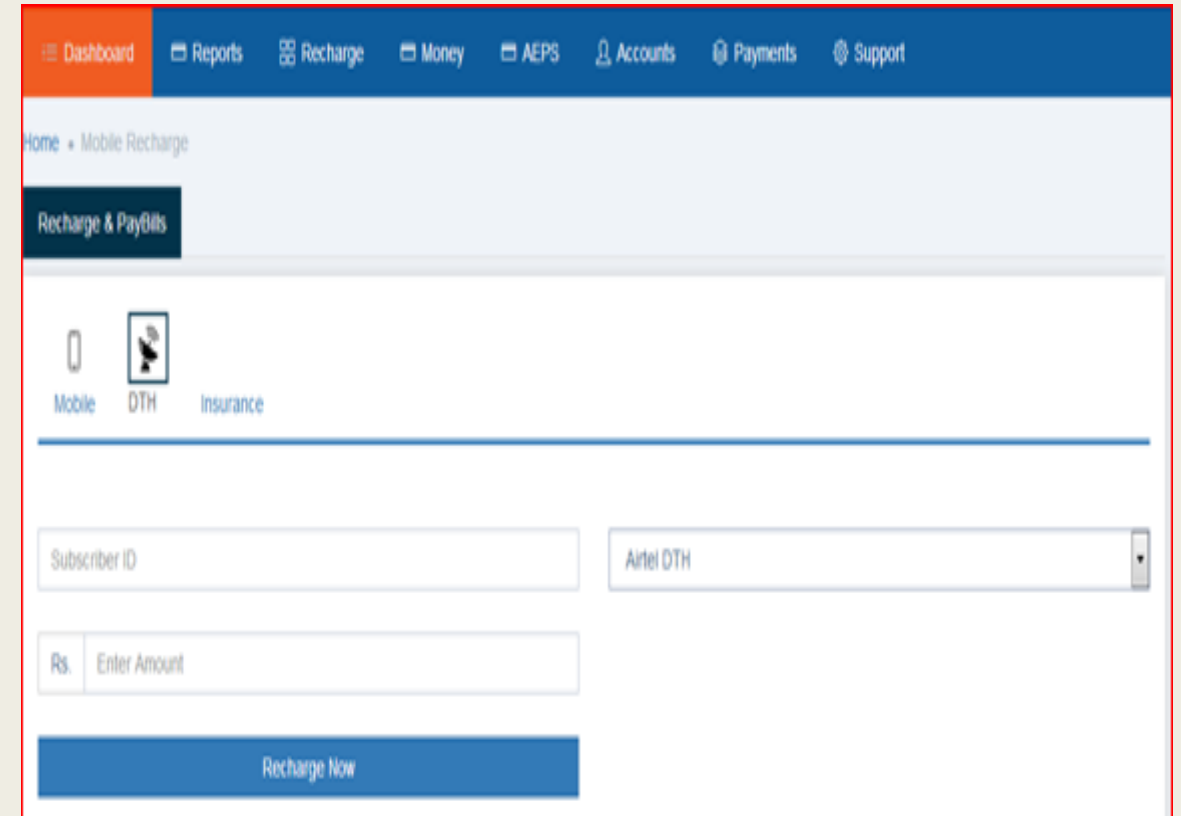
- Click on recharge
- Go to DTH

2

- Enter subscriber ID
- Choose Operator

3

- Enter Amount As you want recharge
- Click on Recharge now button



The screenshot shows a web application interface for DTH recharge. The top navigation bar includes links for Dashboard, Reports, Recharge, Money, AEPS, Accounts, Payments, and Support. The main content area is titled "Home • Mobile Recharge" and features a "Recharge & PayBills" section. Below this, there are three icons: Mobile, DTH, and Insurance. The DTH icon is selected. The form includes a "Subscriber ID" input field, a dropdown menu for "Airtel DTH", and a "Rs. Enter Amount" input field. A blue "Recharge Now" button is located at the bottom of the form.

Customer Registrations steps

Go to Money tab.

In the drop down select Money Transfer.

Enter your Mobile Number and click on log in button



Now Enter the Customer First Name.

Pin code.



Enter Customer Mobile Number.

And Click On the Register Button.

How to do customer registrations for money transfer

The screenshot shows a web application interface with a navigation bar at the top. The navigation bar includes links for Dashboard, Reports, Recharge, Money, AEPS, Accounts, Payments, and Support. The 'Money' link is highlighted in orange. Below the navigation bar, there is a breadcrumb trail: Home > Money Transfer. A dropdown menu is open under 'Money Transfer', showing options for 'Money Transfer' and 'Money Transfer History'. The main content area is divided into two sections. The first section is for logging in, with a 'Mobile Number' field containing '1234567891' and a 'Login' button. The second section is for 'Customer Registration', with fields for 'First Name', 'Mobile Number', and 'Pincode', and a 'Register' button.

Dashboard Reports Recharge Money AEPS Accounts Payments Support

Home > Money Transfer

Money Transfer
Money Transfer History

Mobile Number
1234567891

Login

Customer Registration

First Name Pincode

Mobile Number

Register

Money Transfer History

1

- Go to Money Tab

2

- In the drop down select Money Transfer History

3

- Search and get the desired Transfer History

Dashboard Reports Recharge Money AEPS Accounts Payments Support

Home • Money Transfer History

Money Transfer
Money Transfer History

SEARCH FILTER

Money Transfer History

Search Entries per Page: 10

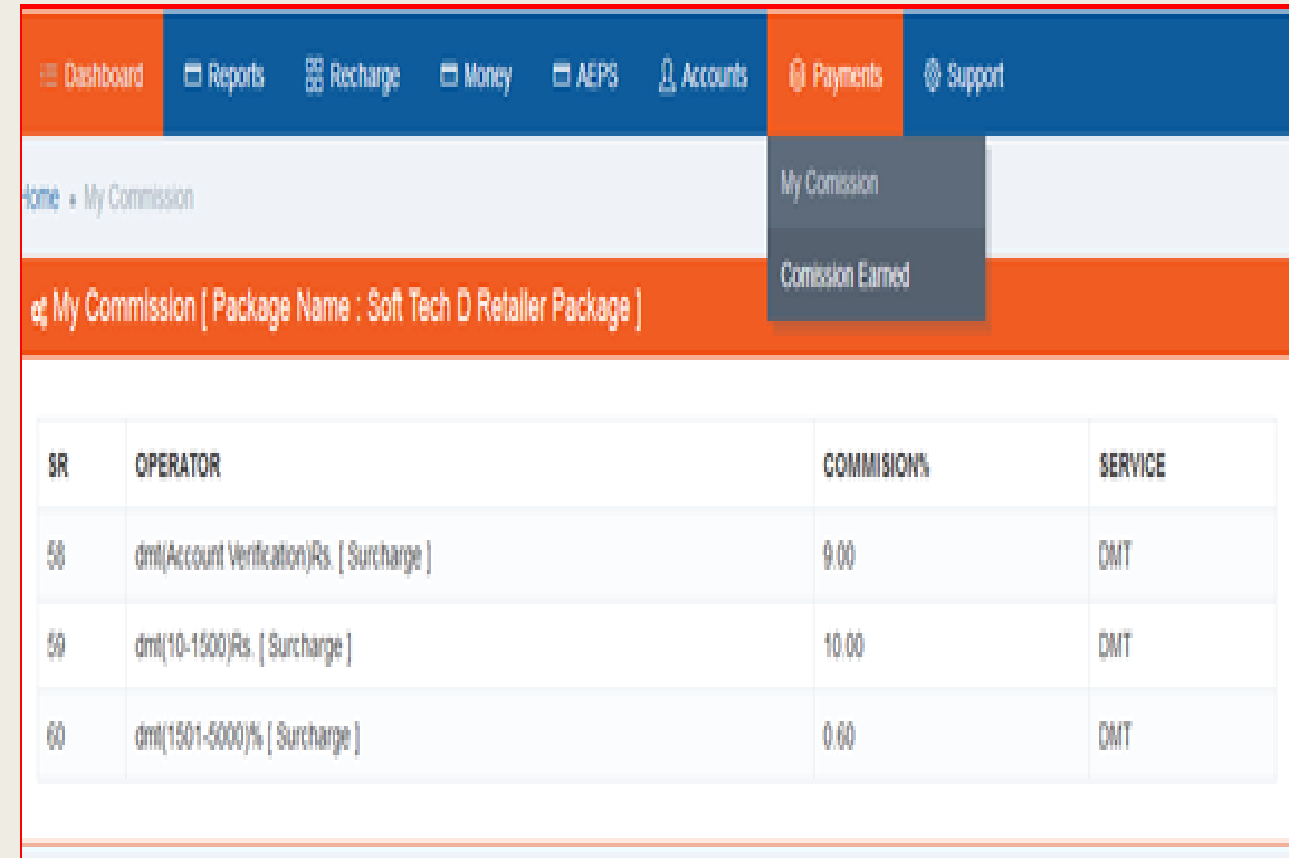
S.No	Transaction Id	Mobile	Amount	DateTime	BeneCode	BeneName	BeneAc	Status	Action
40283	1190109183242KHMHE	7836951028	15.00	09/01/2019 18:32:43	146973	RINKI KUMARI SINGH	004601552325	Transaction Successful	Print receipt
34474	11812011033548WAWR	9940164301	12.00	01/12/2018 16:33:58	325983	SUPER STAR ENTERPRIS	1928102000002578	Transaction Successful	Print receipt
34473	1181201103204FECWV	7836951028	12.00	01/12/2018 16:32:09	146973	RINKI KUMARI SINGH	004601552325	Transaction Successful	Print receipt

Retailers Comissions

Go to the Payment Tab

In the drop down select My Commission

Now see the Commission in Percentage



Dashboard Reports Recharge Money AEPS Accounts Payments Support

Home • My Commission

My Commission

Commission Earned

eg: My Commission [Package Name : Soft Tech D Retailer Package]

SR	OPERATOR	COMMISSION%	SERVICE
58	dmt(Account Verification)Rs. [Surcharge]	9.00	DMT
59	dmt(10-1500)Rs. [Surcharge]	10.00	DMT
60	dmt(1501-5000)% [Surcharge]	0.60	DMT

Commission History

1

- Go to Payment Tab

2

- In the drop down select Commission Earned

3

- Search the Commission by Date

Dashboard Reports Recharge Money AEPS Accounts Payments Support

Home • Commission Earned

My Commission
Commission Earned

SEARCH FILTER

From To Type

01/15/2019 01/22/2019 Recharge

Filter